

**NEW BERLIN BOROUGH COUNCIL
REGULAR MEETING**

A regular meeting of the New Berlin Borough Council was held on August 10, 2022, 7:00 pm at the New Berlin Borough Community Center located at 318 Vine Street, New Berlin, PA. Those in attendance were President Meghan Shambach, Vice-President Barry Kuhns, Councilwoman Julianne Finkbiner, and Councilman Michael Palermo. Wendy Cole, Solicitor; Rebecca Witmer, Secretary/Treasurer; Officer Faulkner, Patrolman; and Curt Keister, Street Department Supervisor were also present. Councilman David Wertz, Councilwoman Lynda Frederick, Councilwoman Barbara Stamm, Mayor Scott Benfer, and Joshua Dreisbach, Chief of Police, were absent from the meeting. Mary Palermo was present as a visitor.

The meeting was brought to order by President Meghan Shambach with the Pledge of Allegiance.

APPROVAL OF REGULAR MEETING MINUTES – July 13, 2022 – Motion – Councilwoman Julianne Finkbiner made a motion to approve the minutes. Councilman Michael Palermo made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

COMMITTEE REPORTS – Halloween Parade – President Meghan Shambach reported that the Halloween Parade will be held on October 27th with a rain date of October 28th.

DCNR Study Committee – A public meeting concerning the feasibility study for the former New Berlin Elementary School building will be held at the next meeting of council on September 14th. A consultant from Environmental Planning and Design will be present to inform council of the progress of the feasibility study, town survey results, costs associated with the former New Berlin Elementary School building options, and to answer any questions.

POLICE REPORT – July 2022 Police Report –The July 2022 Police Report was reviewed. There were no questions or comments.

Narcan – It was suggested that the police officers carry Narcan while on duty in New Berlin.

STREET SUPERVISORS REPORT – The Street Department Supervisor had nothing to report.

MAYOR’S REPORT – Mayor Benfer was absent from the meeting; nothing was reported in his absence.

SOLICITORS REPORT – Amendment to Junk Ordinance – Solicitor Cole stated there was a misunderstanding regarding the junk ordinance amendment. She is going to revise the amendment redistribute to council.

NEW BERLIN MUNICIPAL AUTHORITY – Minutes – There were no questions regarding the minutes.

2021 Audit Report – The 2021 New Berlin Municipal Authority Audit Report has been completed. A copy is available at the Borough Office.

SECRETARY/TREASURER REPORT - Balance – General Fund – The Secretary/Treasurer reported the balance in the general fund as \$127,837.68.

Lewisburg Sunrise Rotary Club – The Chief of Police and the Secretary/Treasurer spoke at a recent Lewisburg Sunrise Rotary Club meeting. As a result, the Club donated \$575.00 to the Borough for purchase of first aid supplies and trauma kits for the police patrol vehicles.

READING AND SIGNING OF BILLS/PAYROLL – Councilman Barry Kuhns made a motion to pay the bills with any additions. Councilwoman Julianne Finkbiner made a 2nd to the motion. Vote was taken on the motion with all in favor and none opposed. Motion carried.

BILLS TO BE PAID – GENERAL FUND

M&T Bank – Service Charge	25.00
AT&T Mobility	131.37
B.S.& B. Repair	684.07
DE LAGE LANDEN Financial Services Inc	75.57
Kim Barton	125.00

Richard’s Portable Toilets	160.00
SEDA-COG	116.55
Curt Keister	446.26
George Geise	603.53
Jason Engleman	177.90
Joshua Dreisbach	629.42
Martez Faulkner	369.26
Michael H Mattocks	255.87
Rebecca A. Witmer	2,740.23
Rex Solomon	256.17
Rodney E. Styers	131.24
Cardmember Service	498.05
WEX	297.10
PA Dept of Revenue	258.10
US Treasury	1,804.06
Coles Hardware	19.16
Hometown Disposal, Ip	101.97
Cole & Varano	875.00
PP&L	885.20
Wendy Yoder	21.00
Windstream Buffalo Valley, Inc.	419.40
Environmental Planning & Design	6,735.88
DE LAGE LANDEN Financial Services	79.57
B.S.&B Repair, Inc.	22.50
PP&L	278.89
AT&T Mobility	131.37
Richard’s Portable Toilets	160.00
Topp Business Solutions	14.56
PA Department of Revenue	244.39
US Treasury	1,698.86
TOTAL	21,472.50

Code of Conduct – A few minor changes were made to the proposed Code of Conduct. The changes were discussed.

Motion – Code of Conduct - Councilwoman Julianne Finkbiner made a motion to pass the Code of Conduct Resolution numbered 2022-7 with the mentioned corrections. Councilman Michael Palermo made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

OLD BUSINESS – No old business was brought before council.

NEW BUSINESS – Council was informed about an Introduction to Incident Command System training at the Union County Government Center on Tuesday, August 30, 2022. The reasons for the training session were explained.

ADJOURNMENT – Motion – Councilman Barry Kuhns made a motion to adjourn. Councilwoman Julianne Finkbiner made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried. Meeting adjourned.

Respectfully Submitted,

Rebecca A. Witmer,
Secretary/Treasurer

MAYOR