

**NEW BERLIN BOROUGH COUNCIL
REGULAR COUNCIL MEETING**

A regular meeting of the New Berlin Borough Council was held on June 13, 2018, at 7:00 pm at the New Berlin Borough Community Center located at 318 Vine Street, New Berlin, PA. Present were President Julianne Finkbiner, Vice-President Jared Busby, Councilwoman Lynda Frederick, Councilwoman Lisa Decker, and Councilwoman Barbara Stamm. Lester Hummel, Street Department Supervisor; Rebecca Witmer, Secretary/Treasurer; Bonnie Hamilton, Mayor; and Wendy Cole, Solicitor were also present. President Pro-Tem Betty Kratzer, Councilwoman; Councilwoman Elaine Hopkins; and L. Eric Hassenplug were absent from the meeting. Shawn and Kelly Roush, New Berlin residents and founders of Lungs for Logan were present as visitors as well as Teri Provost, Senior Project Coordinator for Community Development at SedaCOG.

The meeting was brought to order by President Julianne Finkbiner with The Pledge of Allegiance.

APPROVAL OF MINUTES – May 9, 2018 Council Meeting – Councilwoman Lisa Decker made a motion to approve the May 9, 2018 council meeting minutes. Vice-President Jared Busby made a 2nd to the motion. Councilwoman Lynda Frederick stated she had issues with the way the minutes were written in several areas because she doesn't recall it happening that way. Councilwoman Barbara Stamm stated she had issue with the minutes from page 3 to page 7, mainly because the delicate information should have been discussed in executive session and because an executive session was asked for but not called. Further, no other section of the minutes is typed in that much detail. Councilwoman Stamm stated she emailed another set of proposed minutes she would like to be considered for the record. The secretary/treasurer stated that because there was not an executive session called, the part of the minutes in question is public record and is required to be recorded. Councilwoman Barbara Stamm stated that she understands it was a difficult part of the minutes to record. However, when the minutes are read in the future, she would like people to know the happenings but not have the details. Councilwoman referred to the proposed set of minutes emailed and stated it was the form of minutes adopted and used by the PA State agency she worked for, for many years. Solicitor Cole stated the first motion needs to be voted on. Then, another motion can be made to change the minutes if so desired.

Councilwoman Lisa Decker inquired if the minutes were as they should be when speaking about being on record. Solicitor Cole stated that if the minutes are transcribed as the meeting went, they are correct. If there are inconsistencies between the tape and what was reported, then they are incorrect. Solicitor Cole inquired if Councilwoman Stamm desired some of the reported minutes be deleted to save some of the tenor of the discussion. Mayor Hamilton stated it is clear when you read the minutes that there was a contentious section of the meeting. The secretary/treasurer stated the proposed minutes are indicative of how the meeting went. Vice-President Busby stated the minutes were historically accurate. Councilwoman Stamm stated she was not questioning the accuracy of the minutes. Solicitor Cole stated a new motion needed to be made after this current motion is voted upon if someone desires to change the minutes. Councilwoman Frederick stated she did not recall the section of the reported minutes where President Finkbiner stated council should go into executive session if they were going to talk about personnel issues. Councilwoman Frederick does remember Councilwoman Stamm stating an executive session should be called. The Secretary/Treasurer inquired what she could do to alleviate Councilwoman Frederick's concerns regarding that part of the content. Councilwoman Frederick stated it was not necessary and to go ahead and take the vote. Vote was taken with Vice-President Jared Busby, Councilwoman Lisa Decker, and President Julianne Finkbiner in favor of the motion. Councilwoman Barbara Stamm and Councilwoman Lynda Frederick were opposed. Motion carried.

Councilwoman Barbara Stamm stated that making a motion to change the minutes is moot at this point but would like to discuss a possible format change. President Finkbiner stated that discussion could take place. The council has always asked for the minutes to be done this way for various reasons. However, some entities do bullet points and others record just the motions. So, if a format change is desired, it can be discussed.

Mayor Bonnie Hamilton stated she suggests tabling the discussion on the format of the minutes until another time since the agenda is full and there are visitors waiting to discuss business; that Councilwoman Stamm's objections have been noted on the record.

Councilwoman Lynda Frederick stated she would like to read something aloud to have as an addition to the minutes of the last meeting. Regarding the discussion about the mountain brush

site, Councilwoman Lynda Frederick read from a DEP publication which stated that clean fill is considered soil, rock, stone, concrete, asphalt, and several other items. An exception was noted that those items cannot be contaminated.

The Secretary/Treasurer stated she cannot add content to minutes of past meetings unless the discussion happened at a past meeting but was somehow missed in the minutes. However, Councilwoman Frederick can discuss the publication at the current council meeting and it will be in the minutes of the current meeting.

VISITOR BUSINESS – Shawn and Kelly Roush requested a waiver of the no alcohol policy for a Lungs for Logan event they would like to have at The Commons. They would like to be able to serve alcohol and/or have people bring alcohol to the event. The event is for approximately 100 people, will start in the afternoon, and end in the evening hours. President Jared Busby inquired if Lungs for Logan would be selling alcohol. Mr. Roush answered that no alcohol would be sold.

Motion - Vice-President Jared Busby made a motion to allow alcohol consumption during the aforementioned Lungs for Logan event ending by 10:00pm and cleanup by 11:00pm, public drunkenness not permitted. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

Teri Provost – SedaCOG – Community Development Block Grant – Teri Provost, Senior Project Coordinator of Community Development gave a history of recent communications between her and the Borough Secretary/Treasurer regarding possible qualifying grant projects. Community Development Block Grant funds are federal funds. Approximately \$180,000 is passed to Union County to be distributed to municipalities for eligible CDBG projects. Almost anything is eligible for CDBG Funds except maintenance and projects that are considered for general government purposes.

The project must also meet eligibility and fundability requirements. Fundability means essentially 70% of all funds must be spent on low to moderate income persons. The remaining 30% of fundability is considered slum and blight or urgent need. Slum and blight is considered dilapidated

buildings that are vacant more than a year. Ms. Provost and the secretary/treasurer have discussed the slum and blight properties present in New Berlin. The borough does not own those properties. If acquiring slum and blight properties with CDBG monies is something a municipality wishes to consider, it triggers the Uniform Relocation Assistance Act, or URA, and also several other laws. In summary, those regulations require a municipality to remove all personal belongings from the vacant property, take inventory of those belongings, and pay for them to be stored for a very long time. Other requirements would require the borough to make judgment against the property for any fees incurred by the municipality. The property would then be sold, the building demolition would take place, and any money over and above the judgment and demolition cost amount would go back to Union County as program income.

If a municipality already owns the slum and blight property, CDBG funds may be used to demolish the property as long the cost to demolish the property does not exceed the property value if the property would be repaired, thus creating a negative value.

Tan Run property erosion and flooding issues was also considered as a project. However, a project of that nature will likely not be covered by the \$180,000 allotted to Union County in a funding year. Also, LMI requirements must be met via income surveys of all the properties along Tan Run so the survey area will be quite large. Should the borough decide it wants to consider Tan Run as a project, competitive CDBG funds should be sought rather than regular CDBG funds. The borough can apply for up to \$750,000 in funding under the CDBG competitive grant but the borough would be competing with other projects in the State of Pennsylvania rather than just Union County.

A grant for curb cuts and detectable warning surfaces would automatically qualify because they are presumed to benefit the elderly, handicapped, and/or visually impaired. Those classes of people are automatically considered low to moderate income persons. Curb cuts typically cost approximately \$5,000.00 per cut.

Teri Provost explained that she and the secretary/treasurer drove several areas of New Berlin to talk about and observe possible project areas. The one area that seemed to fit all the aforementioned criteria except the LMI, which is yet to be determined, is the Liberty Street Bridge.

Ms. Provost had the benefit of taking a moderator through that area the week after she and the secretary/treasurer met and did the same. Fortunately, the moderator agreed with their assessment of the project and survey area.

The commissioners typically like to see municipalities contributing something monetary to the awarded project. The municipality should expect to contribute the engineering costs for any project for which it applies.

Should council decide to apply for curb cuts rather than the Liberty Street Bridge Project, council should be aware that PennDOT will be replacing all curb cuts along their paving project area of Vine Street which are incorporated into the paving project they will be doing in the near future.

Motion - Councilwoman Lisa Decker made a motion to apply for CDBG funds for the Liberty Street Bridge should the survey results show the LMI requirements are satisfied. Councilwoman Lynda Frederick made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

Motion - Councilwoman Lynda Frederick made a motion to apply for the CDBG grant for 10 curb cuts should the LMI requirements not be met for the Liberty Street Bridge Project. Vice-President Jared Busby made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

COMMITTEE REPORTS – Activities Committee Flag Contest - Mayor Bonnie Hamilton reported there were two submitted flag entries. Both submitted entries were from the Mayor. Mayor Hamilton presented and explained the flag designs. President Julianne Finkbiner stated she had a flag designed but did not have time to submit it to the borough. There was discussion about extending the contest. Vice-President Jared Busby raised concern about extending the contest submission date when a deadline for submissions was clearly posted. Mayor Hamilton stated that since the only submissions received were from her, there was no concern about the contest being extended. The Mayor's desire is that New Berlin has a flag that accurately represents the town of New Berlin. Council deferred judgment and discussion of the flags to the Activities Committee.

Butterfly Garden Build - The butterfly garden on The Commons has gone well. Approximately 10 people helped with various stages of the build.

Art in the Park - Approximately 6 people showed up for the Art in the Park event. There was hope for it to be better attended but it was a good trial run. Pictures were taken at both events. The pictures will be submitted for posting on Facebook.

Ordinance Committees – Sidewalk Ordinance - The sidewalk ordinance is ready to advertise.

President Julianne Finkbiner stated she has concern about numerous people in town blowing grass clippings out onto the road and also has concerns about people on her street not cutting weeds in the ditch on Motter Lane and Vine Street even though she knows they were notified to cut them last year. There are also trees hanging out over sidewalks and bushes encroaching on the sidewalks throughout town.

Animal Ordinance - Mayor Bonnie Hamilton reported on the Animal Ordinance. The time was extended regarding elimination of an animal after taking it into custody, language regarding vivification of animals was eliminated, chicken housing was changed to being allowed at 25 feet from any dwelling and 5 feet from any property line, equine and bovine animals are still allowed but the property line restrictions are more strict. The only animals forbidden within the borough is swine. There was discussion regarding whether other farm animals should be allowed within the borough. However, nothing was explicitly agreed upon. Animals being taken into custody should be taken to a local animal shelter or turned over to the animal control officer. The secretary/treasurer explained that the PA State Animal Control Officer is prohibited from coming out after 4pm and animal shelters don't always have housing room and don't take certain classes of animals. The borough may want to try to enter into an agreement with a local shelter but contact after hours may be difficult. Mayor Hamilton also reported the proposed revised ordinance only allows each household to have 5 adult cats and 5 adult dogs, adult means over 6 months old. Councilwoman Frederick stated Pennsylvania does not license cats but the ordinance requires licensing of cats. Also, the ordinance says pigs, hogs, and swine but pigs and hogs are swine so the

word swine is the only word needed. Vice-President Busby stated the wording was in the original ordinance so the committee decided to keep it.

Sidewalk Ordinance – The main changes to the sidewalk ordinance since the last meeting was as per the instruction of council. Those changes being adding language making the ordinance easier to enforce and also adding language allowing a homeowner to provide a letter from a contractor stating their services have been secured but a time extension is needed due to the contractor’s schedule.

Landlord Ordinance – President Finkbiner stated that since the landlord ordinance was just received, council has the task of reading it over in the next week and getting any proposed questions and changes to the secretary/treasurer and the solicitor. They will make note of the changes and bring a revised draft and/or a note of those changes to the next meeting for discussion. President Finkbiner stated she would like to see the Landlord and the Animal Ordinance ready for advertisement at the next meeting.

Councilwoman Lynda Frederick stated penalties and fines in the Landlord Ordinance were kept exactly as the Chief of Police suggested.

“Renters License” in the landlord ordinance was changed to “Certificate of Occupancy”. The secretary/treasurer stated the only concern was “Certificate of Occupancy” being confused with the “Certificate of Occupancy” term already used by the County.

Motion – Sidewalk Ordinance – Vice-President Jared Busby made a motion to advertise the sidewalk ordinance. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

POLICE REPORT – May Police Report – The May Police Report was reviewed. Mayor Hamilton inquired how many hours the police were budgeted in a month’s time. President Finkbiner stated it is 120 hours for police patrol officers and 35 hours for the police chief. The police chief may also work some of the 120 allotted police patrol officer hours. Mayor Hamilton stated that it seems the

actual hours worked in a month are significantly under the budget. President Finkbiner stated that observation is correct. Mayor Hamilton will speak with the Chief about New Berlin not getting as much coverage it should be getting in a month's time. Councilwoman Stamm stated hiring a few more people and giving them raises may help.

Council discussed additional issues the town was having in the evening hours. As discussed by council, Mayor Hamilton will also address with the Chief of Police, officers working some evening hours, them addressing some of the weed and grass issues, and enforcing the speeding through town.

STREET SUPERVISOR REPORT – A few citizens have inquired if the borough is cleaning the cinders from the streets this year. Mr. Hummel stated it is at the discretion of council but it costs approximately \$250.00 per hour.

After discussion, it was decided street cleaning was not needed this year.

Curb Painting – President Finkbiner inquired if the curbs and crosswalks could be painted by the 4th of July. Mr. Hummel stated some of them could be worked on if it's needed but man power is hard to come by. Councilwoman Stamm inquired if community service could be utilized. Councilwoman Frederick inquired if the prison workers could be utilized. Mr. Hummel stated he didn't know if any were available. President Finkbiner stated the borough workers have hours they can utilize for the task. There was discussion regarding flaggers and how many borough street department workers are available at a given time. It was also discussed that maintenance of borough facilities, grounds, and streets are factored into the budget each year.

Playground Maintenance – President Finkbiner stated it was nice to see that the harmful weeds were pulled from the recreation complex playground mulch.

MAYOR'S REPORT – Mayor Hamilton stated she had nothing to report other than what she reported in previous areas.

SOLICITOR’S REPORT – Solicitor Cole reported her item will be discussed in executive session due to possible future litigation.

NEW BERLIN MUNICIPAL AUTHORITY – Minutes – There were no questions or discussion regarding the New Berlin Municipal Authority Minutes.

Water Quality Report - The NBMA Water Quality Report was noted as meeting health and safety requirements.

NBMA Invoices – It was discussed that the NBMA paid the invoices for replacing the sewer lines.

SECRETARY/TREASURER REPORT - Balance – General Fund - Rebecca Witmer reported the balance in the General Fund as \$117,802.18.

DCNR Grant Update – The Secretary/Treasurer stated a bid was received from the second round of advertising for the park project. The bid from Schlegel excavating was read aloud. The table below shows the base bid, and possible alternates/deductions from the project as well as the paperwork included.

Contractor	Base Bid	Unit Price No. 1 Mitigation of Unstable Subgrade	Deduct Alternate No. 1 Concrete Plaza at Existing Playground and Associated Site Amenities	Deduct Alternate No. 2 Site Grading for Lawn Volleyball Court and Court Amenities	Deduct Alternate No. 3 Pavilion Amenities	Bid Bond	Non-Collusion Affidavit	Bidders Qualification Form
Schlegel Excavating	103,130.00	50.00	5343.00	7500.00	2600.00	X	X	X

The bid paperwork has already been reviewed by the borough office, the solicitor, DCNR, and the consultant for accuracy and completion.

The recommendation from DCNR and the consultant was communicated to council by the secretary/treasurer as follows: To award the contract price and bid for \$95,630.00 representing a

total base bid of \$103,130.00 with a deduction of alternate 2 – site grading for lawn volleyball court and court amenities at \$7,500.00.

It should be noted that the total bid award exceeds the grant award amount of \$80,000.00. However, the borough was required to commit \$20,000.00 to the project before the grant was considered. Consultant fees should also be considered.

Motion – DCNR Project Bid Award – Vice-President Jared Busby made a motion to award the bid to Schlegel Excavating, Inc. for \$95,630.00 representing a total base bid of \$103,130.00 with a deduction of alternate 2 – site grading for lawn volleyball court and court amenities at \$7,500.00. Councilwoman Lynda Frederick made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

SIGNING OF BILLS/PAYROLL – Motion to Pay Bills – Vice-President Jared Busby made a motion to pay the bills with any additions. Councilwoman Lynda Frederick made a 2nd to the motion. The Secretary/Treasurer stated that the May checking account service charge is \$79.00 which is included in the total but amount was not included at the end of the listed line item. Vote was taken with all in favor and none opposed. Motion carried.

BILLS TO BE PAID FROM M&T GENERAL FUNDS ACCOUNT

M&T Bank – May Checking Service Charge	79.00
M&T Bank – June School Payment	1,994.36
PA Department of Revenue	146.89
US Treasury	1,108.08
A-1 Lock and Key	228.00
Fisher Auto Parts	19.10
Hometown Disposal, lp	64.50
Mifflinburg Lumber	32.34
Phillips Office Solutions	113.00
Phoenix Distributors	1,300.00
PP&L Electric	367.37
Rusty’s h2o Service LLC	2,711.25
Smoley’s Garage	123.70
Sprenkle Garage	60.00
Blue Ridge Excavating and Hauling	800.00

The Daily Item	814.35
AT&T	136.06
B.S.& B. Repair, Inc.	413.91
Barbara Stamm	150.00
Betty Kratzer	150.00
Bonnie Hamilton	150.00
Coles Hardware	29.35
Elaine Hopkins	150.00
Horning's Attachments LLC	46.76
Jared Busby	150.00
Julianne Finkbiner	150.00
Kathy A. Hummel Diehl	45.00
Kim Barton	35.00
Lisa Decker	150.00
Lynda Frederick	150.00
Martin's Small Engine Repair	14.95
New Berlin Activities Committee	2,000.00
PP&L Electric	955.07
Richard's Portable Toilets	160.00
Curt Keister	437.21
Jackson Stroup	84.45
Jacob Shipman	161.96
Leif E. Hassenplug	414.94
Lester O. Hummel	708.48
Michael H. Mattocks	223.10
Rebecca A. Witmer	1,989.48
Rodney E. Styers	68.30
William Stamm	356.04
Cardmember Service	870.01
Fisher Auto Parts	47.42
Iddings Quarry, Inc.	168.31
New Berlin Activities Committee	90.58
S.J. Eaton Plumbing & Heating	189.90
The Daily Item	768.75
Windstream Buffalo Valley, Inc.	255.76

TOTAL	\$21,832.73
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OLD BUSINESS – CKCOG – Front Street and Spangler Street Properties – Since neither the Front Street nor the Spangler Street property owners have followed through with promises made to the

CKCOG, the CKCOG is recommending the borough go to the next phase of property remediation which is an administrative search warrant. The administrative warrant will allow the CKCOG to enter the property, log the inside violations, and add them to the list of outside violations to remediate.

Councilwoman Barbara Stamm inquired if the Front Street property was mowed by the borough. The secretary/treasurer confirmed that it was mowed by the borough and invoiced. Councilwoman Stamm inquired what would happen if the grass again grows higher than allowed by the ordinance. The secretary/treasurer stated that notice would be given, and the same procedure would be followed.

Motion – Councilwoman Barbara Stamm made a motion to direct CKCOG to proceed with administrative search warrants on the Front and Spangler Street properties. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

Mountain Brush Site – Owner - The secretary/treasurer was asked to research and give an update at this meeting about who the official owner of record is for the mountain brush site. It has been confirmed that the official owner of record is the New Berlin Municipal Authority.

Discussion with NBMA Board Member about Mountain Brush Site - The secretary/treasurer stated an email sent from one of the borough council members indicated they had a discussion with a NBMA member about the mountain brush site and would like it placed on the agenda. It was discussed that the brush site is not being opened at 8am as scheduled. Also discussed was that availability to the brush site is a privilege, not a right and residents seem to have an entitlement mentality regarding the brush area. Council will try harder to make sure the gate is opened at 8am.

Allowable Material at Brush Site – The secretary/treasurer was asked to confirm what material the New Berlin Municipal Authority permitted to be placed at the site. The NBMA discussed and notified the borough that the only allowable material at the site is vegetation.

A signup sheet to open the gate was passed to council.

There was discussion about opening the gate on Wednesdays rather than only making a key available upon request.

Motion - Councilwoman Barbara Stamm made a motion to open the mountain brush gate on Wednesdays from 8:00am to 5:00pm. Vice-President Jared Busby made a 2nd to the motion. One of the borough employees will open the gate on Wednesdays. Vote was taken with all in favor and none opposed. Motion carried.

Mountain Gate Keys - The secretary/treasurer was tasked at the last council meeting to find out who from the NBMA had a key to the mountain brush gate. The NBMA has verified that NBMA Board President has a key, a few of the borough workers have a key, there is a key hanging in the borough garage, and there was discussion which indicated there may be other people who have a key of which the borough is not aware. It was suggested that a new lock be purchased and placed on the mountain gate. Since the gate and property is owned by the NBMA, the NBMA should be consulted. The secretary/treasurer will send an email regarding the lock and keys.

Councilwoman Frederick read aloud from a DEP publication what is potentially considered clean fill. Soil, rock, concrete, asphalt, and several other items were included in the list. The only exception is if any of the aforementioned material is considered contaminated. Solicitor Cole stated the decision regarding what is placed at the mountain brush site is that of the NBMA. There may be other laws that apply to that area of which the borough is not aware. The borough should get a specific set of guidelines as to what is and what is not allowed at the site. It would be preferable to get the guidelines in writing for future reference.

Mayor Hamilton and Vice-President Busby will attend the next NBMA meeting to discuss the mountain gate area. They will communicate the DEP information on what DEP potentially considers clean fill and ask if they still wish to have the area vegetation only.

Transportation Workshop Update - The secretary/treasurer consulted with the county as to whether or not the Walnut Street Bridge and the Liberty Street Bridge could be combined into one project. The two projects can be combined. However, now that the Liberty Street bridge project may be funded by CDBG if LMI requirements are met, the discussion will be tabled for another time.

NEW BUSINESS - School Building – The secretary/treasurer inquired if the council is at all considering selling the former NB Elementary School Building. An email from a landlord who develops affordable housing was received by the office inquiring about this matter. After discussion, it was confirmed that council still does not wish to sell the building at this time.

Motion - Councilwoman Barbara Stamm made a motion to keep the NB Elementary School building in the borough's possession and not consider selling at this time. Councilwoman Lynda Frederick made a motion to the minutes. Vote was taken with all in favor and none opposed. Motion carried.

Recreation Association Complex Playground - Councilwoman Barbara Stamm stated the NB Recreation Association is no longer able to maintain the weed control at the recreation complex playground. The NB Recreation Association is inquiring if the borough will maintain the playground area for the recreation association. The borough street department will continue to maintain the weeds at the playground area.

Mr. Hummel stated he needs a drum of weed killer which costs approximately \$2,500.00. Ms. Witmer stated purchasing the weed killer is within the normal scope of what the street department purchases every year.

Detectable Warning Surfaces - PennDOT will be placing detectable warning surfaces at the curb cuts as a part of their paving project. It was inquired as to what color the borough would like the tiles. It was agreed that the color should match the one already in place entering the Vine Street Bridge area.

Playground Equipment for Sale - The Borough was approached about buying a used piece of playground equipment for sale by a borough resident. A picture was passed. The price of the equipment is \$1,800.00. Council did not wish to purchase the equipment.

Executive Session – An executive session was held at 10:03pm to discuss a legal matter and personnel issues. Executive session ended at 10:35pm and the regular session resumed.

Engineer Bill Itemization - For the record, the request for itemization of the Mid-Penn Engineering invoices was acknowledged as received by the firm. However, neither the borough nor the solicitor has yet received a fulfillment of the request.

Motion HRG, Inc. Estimate - Councilwoman Lynda Frederick made a motion to get a project cost estimate from HRG, Inc. for replacement or repair of the Liberty Street Bridge. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all opposed. Motion carried.

Motion - Mr. Hummel Keys - Vice-President Jared Busby made a motion to give Mr. Hummel back his borough keys since his resignation was now rescinded. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

ADJOURNMENT – Motion – Vice-President Jared Busby made a motion to adjourn the meeting. Councilwoman Lisa Decker made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried. Meeting adjourned.

Respectfully Submitted,

Rebecca A. Witmer,
Secretary/Treasurer

MAYOR