

**NEW BERLIN BOROUGH COUNCIL  
REGULARLY SCHEDULED COUNCIL MEETING**

A regular meeting of the New Berlin Borough Council was held on Wednesday, May 9, 2012, at 7:00 pm at the New Berlin Borough Community Center located at 318 Vine Street, New Berlin, PA. Present were President Julianne Finkbiner, Vice-President R. Kurt Zimmerman, President Pro-Tem Jeffrey Swanger, Councilwoman Lynda Frederick, Councilwoman Barbara Stamm and Councilman Jason Frederick. Solicitor Edward Greco; Lester Hummel, Street Department Supervisor and Rebecca Witmer, Secretary/Treasurer was also present. Councilwoman Betty Kratzer and Chief of Police Charles Pensyl was absent from the meeting. Michael Waltman, New Berlin resident and Darwin Swope, District Constituent Outreach Specialist for Fred Keller was present as a visitor.

The meeting was brought to order by President Julianne Finkbiner with the Pledge of Allegiance.

**APPROVAL OF MINUTES – April 11, 2012** - Discussion was brought regarding the April 11, 2012 meeting minutes. Lynda Frederick made a motion to approve the minutes. Barbara Stamm made a 2nd to the motion. None opposed. Motion carried.

**VISITOR BUSINESS – Michael Waltman** - Michael Waltman was present to express his interest in being the Mayor of New Berlin.

**Motion** - Jeffrey Swanger made a motion to appoint Michael Waltman as the Mayor of New Berlin. Lynda Frederick made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

**Darwin Swope, District Constituent Outreach Specialist for Fred Keller** - Darwin Swope was present to update council on his search for a police grant for the Enrad speed trap device. Mr. Swope stated that he was not able to find any police grants at the present time.

**STREET DEPARTMENT REPORT - Community Center Paint and Chair Rails** - Mr. Hummel stated that the outside window boxes on the community center needed painting and inquired if council would like to hire someone or have the street department crew do the work. Council decided to have the street department crew do the painting.

**Community Center Chair Rails** - Mr. Hummel discussed chair rails for the community center building with council. Mr. Hummel is to bring a few samples to a council meeting so council can make a decision.

**MAYORS REPORT** - No Mayor's report was given.

**COMMITTEE REPORTS –Personnel Committee** - Ms. Witmer stated that she had copies of the personnel policy for review by the personnel committee. The policy does not need to be changed but the committee and the solicitor should

review it to be sure there are no updates needed.

**POLICE REPORT** – A written police report was available for council. No questions were raised.

**SOLICITORS REPORT** – Solicitor Greco stated that he had a few minor issues throughout the month but nothing to report.

**NEW BERLIN MUNICIPAL AUTHORITY - Minutes** – Mr. Zimmerman inquired if there were any questions. There were no questions regarding the minutes.

**SECRETARY/TREASURER REPORT - Balances – General Fund** - Rebecca Witmer reported the balance in the General Fund as \$166,035.35.

**Certificate of Deposit** - Ms. Witmer reported that the certificate of deposit at Mifflinburg Bank has renewed. The balance is \$33,448.70.

**Canoe Waivers** - Ms. Witmer reported that the canoe waivers for the commons are pending.

**Police Car Expense** - Ms. Witmer stated that council has a written police car expense report and answered questions regarding the report. A copy of the report was also put in the Chief's mailbox for his information and review.

**Bills to be Paid** – Ms. Witmer stated that the bills to be paid will have several additions since all the bills were not received and the police department payroll needs to be completed. The additions will be listed on the June Agenda.

**Motion** – R. Kurt Zimmerman made a motion to pay the bills with the additions. Barbara Stamm made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

**BILLS TO BE PAID FROM GENERAL FUNDS ACCOUNT**

PA Department of Revenue	184.15
US Treasury	1,400.67
Direct Energy Business	38.52
HACC	59.40
Immix Wireless	82.14
Charles Pensyl	205.05
Cardmember Service	528.66
Chemung Supply Corp.	1,522.50
Computation	50.00
Container Components, Inc.	213.20
Gessner Excavating	50.00
Hometown Disposal, Ip	64.50
M&T Bank	3,583.51

PP&L	843.80
The Daily Item	239.90
Windstream Buffalo Valley	204.55
Union County Commissioners	75.00
US Supply Company	51.56
WAL-MART	36.97
Curt Keister	270.86
Daniel Jacoby	73.26
Ernest Maurer	71.03
Eugene Keister	117.83
Lester Hummel	835.66
Rebecca Witmer	985.82
Rodney Styers	66.34
TOTAL	\$11,854.88

**OLD BUSINESS – Sidewalk Ordinance** - Jason Frederick updated council on his sidewalk ordinance research and reported the additions he recommends be placed in the ordinance. Council agreed to the changes presented but would like to see them in a draft ordinance form.

**Regional Solid Waste Plan** - Ms. Witmer reported that the comment period for the Regional Solid Waste Plan ends July 15, 2012. Ms. Witmer provided council with a copy of the letter pertaining to the details of the comment period along with the link to view the details about the Plan. Ms. Witmer stated that she will gather any comments at next month's meeting.

**NEW BUSINESS - NIMS Training** - Ms. Witmer reported dates and times for the upcoming required NIMS training. Betty Kratzer, Barbara Stamm, Jason Frederick and Lynda Frederick will all be attending the training.

**Executive Session** - An executive session was held at 8:19 pm to discuss legal matters and strategies. The executive session ended at 8:41 pm and the regular session resumed.

**Motion** - Lynda Frederick made a motion to move forward with the official map process. Jeffrey Swanger made a 2<sup>nd</sup> to the motion. Vote was taken with all in favor and none opposed. Motion carried.

**Motion** - R. Kurt Zimmerman made a motion to respond to the Mifflinburg School Board agreeing to lease the New Berlin Elementary School Property, not including the building, subject to the terms and conditions of the lease/contract. Jason Frederick made a 2<sup>nd</sup> to the motion. Vote was taken with all in favor and none opposed. Motion carried.

**ADJOURNMENT – Motion** – R. Kurt Zimmerman made a motion to adjourn the meeting. Lynda Frederick made a 2<sup>nd</sup> to the motion. Vote was taken with all in favor and none opposed. Motion carried.

May 9, 2012

Respectfully Submitted,

Rebecca A. Witmer,  
Secretary/Treasurer

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MAYOR