

**NEW BERLIN BOROUGH COUNCIL
REGULAR COUNCIL MEETING**

A regular meeting of the New Berlin Borough Council was held on Wednesday, December 12, 2012, at 7:00 pm at the New Berlin Borough Community Center located at 318 Vine Street, New Berlin, PA. Present were President Julianne Finkbiner, Vice-President R. Kurt Zimmerman, President Pro-Tem Jeffrey Swanger, Councilwoman Betty Kratzer, Councilwoman Lynda Frederick and Councilwoman Barbara Stamm. Lester Hummel, Street Department Supervisor; Edward Greco, Solicitor; Michael Waltman, Mayor and L. Eric Hassenplug, Officer in Charge (OIC) was also present. Councilman Jason Frederick and Rebecca Witmer, Secretary/Treasurer were absent from the meeting.

The meeting was brought to order by President Julianne Finkbiner with the Pledge of Allegiance.

APPROVAL OF MINUTES – November 14, 2012 - Discussion was brought regarding the November 14, 2012 meeting minutes. Barbara Stamm made a motion to approve the minutes. Lynda Frederick made a 2nd to the motion. Jeffrey Swanger stated that "police" should be "police chief" on page 2 of the November minutes. Vote was taken to approve the minutes with the corrections. All in favor and none opposed. Motion carried.

BID OPENING - The Borough did not receive any bids for the 1984 Dodge Pickup Truck advertised for bid. This being the second advertisement returning without bids, the Borough may sell the truck via private sale.

COMMITTEE REPORTS - Police Committee - The police committee met on November 19th. OIC Hassenplug and Officer Kreamer were both present at the meeting. The meeting went well and everyone is confident the police department will run smoothly despite the recent staff changes.

Also discussed was the proposed mobile internet unit and new computer system. The police committee is in support of purchasing the new system and equipment.

POLICE REPORT – Police Report - Mobile Unit and Computer System. OIC Hassenplug gave a description of the mobile internet unit, computer system and costs associated with both of those items. The Officer in Charge also explained that Computation, a computer business in Lewisburg, will help with setting up the new system and networking it together. OIC Hassenplug answered council's questions regarding the mobile unit and what type of work the police officers will be able to complete in the patrol vehicle.

President Finkbiner stated that she spoke with Ms. Witmer regarding the mobile unit, computers and financial information associated with the purchases and services. Ms. Witmer stated that she and OIC Hassenplug completed all the necessary arrangements to get the system going. Ms. Witmer stressed the importance of getting all approvals tonight

so the purchases can still be made during the 2012 budget year. President Finkbiner stated that while Ms. Witmer is not here to explain the financials in detail, she has it all figured out so it will work in the 2012 budget.

OIC Hassenplug answered more questions regarding the set up of the network and mobile unit.

Motion - Barbara Stamm made a motion to proceed with the purchase of the new equipment and computers for the police department. R. Kurt Zimmerman made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

ENRADD- OIC Hassenplug reported that he received a quote from YIS Cowden for an ENRADD device and the training needed to operate the device. The quote is only good for 60 days. Council decided to table the approval until January.

STREET DEPARTMENT REPORT - Bridge Traffic Study - Mr. Hummel reported that Representative Keller's office contacted him to let him know there would be a traffic study completed on the intersection across the bridge.

Holiday Tree on Vine and Water Street - Lynda Frederick inquired about the holiday tree recently placed on the lot at Vine and Water Street. Barbara Stamm stated that the Activities Committee bought the tree and the Boy Scouts planted it. The electric is generously being supplied by Chris Maize.

MAYORS REPORT - Mayor Waltman had nothing to report.

SOLICITORS REPORT – M&T Loan and DCED Solicitor Greco reported that all loan paperwork has been submitted to DCED as well as M&T Bank. Solicitor Greco has been in contact with DCED and is hoping to hear details from them regarding corrections or the approval by around December 19th.

M&T Loan Terms - Solicitor Greco stated that there is a change to the proposed note. The interest and the term are to remain the same but they are adding prepayment penalty for refinancing.

Motion - Lynda Frederick made a motion to approve the revised note. Jeffrey Swanger made a 2nd to the motion. Vote was taken with all in favor and none opposed.

Motion - Betty Kratzer made a motion to authorize the Council President or Vice-President and the Secretary/Treasurer to sign any and all documents needed to close on the property located at 535 Plum Street. Lynda Frederick made a 2nd to the motion. Vote was taken on the motion with all in favor and none opposed. Motion carried.

NEW BERLIN MUNICIPAL AUTHORITY - Minutes – Mr. Zimmerman inquired if there were any questions regarding the October minutes. No questions were raised.

Water/Sewer charges - 535 Plum Street - The Municipal Authority approved a waiver of water and sewer charges for the school property located at 535 Plum Street once the Borough is the official owner and so long as the building is not being occupied. The Municipal Authority is asking that the Borough notify them of any changes to the occupancy status of the building and, at that point, charges may be assessed.

Water Pressure - Representative Keller's office is looking into the ongoing water pressure issue on Water Street. Kurt Zimmerman explained that the Authority is doing everything they can to temporarily deal with the situation until they can get a more permanent solution to the problem.

SECRETARY/TREASURER REPORT - Balance – General Fund - Rebecca Witmer reported the balance in the General Fund as \$129,137.64.

Motion - 2013 Tax Ordinance - Jeffrey Swanger made a motion to pass the 2013 tax ordinance numbered 2013-1. Lynda Frederick made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

M&T Bank Account - Lynda Frederick made a motion to open an account at M&T Bank. Jeffrey Swanger made a 2nd to the motion. Vote was taken on the motion with all in favor and none opposed. Motion carried.

Motion to Pay Bills - Barbara Stamm made a motion to pay the bills with the addition of the council and mayor pay. Jeffrey Swanger made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

BILLS TO BE PAID FROM GENERAL FUNDS ACCOUNT

Barbs Bouquet and Gift Basket	56.00
Gessner Excavating	75.00
Immix Wireless	82.14
PA State Assoc of Boroughs	24.00
PA Dept of Revenue	161.52
PA Dept of Revenue	170.97
US Treasury	1,258.73
US Treasury	1,324.70
Cardmember Service	183.47
CPR Auto Center LLC	881.96
Edward C. Greco, Esq.	524.95
HA Thomson Company	228.00
Kim Barton	35.00
Mifflinburg Lumber	29.78
New Berlin Fire Company	233.23
Union County Commissioners	1.00
Wal-Mart Community	45.48
YIS Cowden Group	43.25
A+ Office Outlet	28.87
Atlantic Tactical	341.45

Hometown Disposal, lp	126.08
M&T Bank	3,583.51
The Daily Item	330.90
Curt Keister	197.90
Daniel Jacoby	222.86
Dennis Kreamer	621.06
Eugene Keister	105.45
Jay Walter	85.99
Leif Hassenplug	721.17
Lester Hummel	1,020.83
Rebecca Witmer	1,129.59
Rodney Styers	116.07
PA UC Fund	80.86
PP&L	936.86
Windstream Buffalo Valley, Inc.	440.22
YIS Cowden Group, Inc.	185.00
DJ's Foreign and Domestic	380.18
Computation	700.00
Verizon Wireless	479.88
Barbara Stamm	150.00
Betty Kratzer	150.00
Jason Frederick	150.00
Jeffrey Swanger	150.00
Julianne Finkbiner	150.00
Lynda Frederick	150.00
Michael Waltman	150.00
R. Kurt Zimmerman	150.00
Immix Wireless	82.14
PP&L	376.88
PA Department of Revenue	162.77
US Treasury	1,211.18
Edward C. Greco, Trust Account	81,653.50
Phillips Supply House	87.46

TOTAL	\$101,967.84
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BILLS TO BE PAID FROM M&T GENERAL ACCOUNT

Edward C. Greco, Trust Account	\$144,000.00
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OLD BUSINESS – Zoning Officer - President Finkbiner reported that the Zoning Officer position has been advertised and Ms. Witmer will give the personnel committee the information on the interest parties once the deadline for application passes.

NEW BUSINESS - Charter School Letter - The Borough received correspondence from the New Berlin Charter School (NBCS) asking for a letter from the Borough indicating that the elementary school building will be available to rent and that it may be possible for NBCS to rent it. The letter does not need to include a commitment for rental from Borough to the NBCS nor are they asking for commitment at this time.

Motion - Barbara Stamm made a motion to table any rental consideration and the letter to NBCS until after the Borough owns the building. Jeffrey Swanger made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

Driveway Permitting - Council and the Solicitor discussed the correspondence from PennDOT regarding driveway permitting and decided no action needed to be taken.

ADJOURNMENT – Motion – Jeffrey Swanger made a motion to adjourn the meeting. R. Kurt Zimmerman made a 2nd to the motion. Vote was taken with all in favor and none opposed. Motion carried.

Respectfully Submitted,

Rebecca A. Witmer,
Secretary/Treasurer

MAYOR